



# Overview and Scrutiny Task Group - Tourism and Promoting Chorley

Agenda and Reports

For consideration on

**Wednesday, 14th September  
2011**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm

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06 September 2011

Dear Colleague

**OVERVIEW AND SCRUTINY TASK GROUP - TOURISM AND PROMOTING CHORLEY - WEDNESDAY, 14TH SEPTEMBER 2011**

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Tourism and Promoting Chorley to be held in Committee Room 1, Town Hall, Chorley on Wednesday, 14th September 2011 commencing at 6.30 pm.

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Tourism and Promoting Chorley Review (Pages 1 - 2)**  
To scope a scrutiny review of Tourism within Chorley.
4. **Dates of next meetings**
5. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall

Chief Executive

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Democratic and Member Services Officer  
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### **Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Tourism and Promoting Chorley (Peter Wilson (Chair) and Marie Gray, Steve Holgate, Paul Leadbetter, Marion Lowe, June Molyneaux, Mark Perks and Geoffrey Russell for attendance.
2. Agenda and reports to Chris Sinnott (Head of Policy and Communications) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے:

## Scrutiny Inquiry Project Outline Template

### OVERVIEW AND SCRUTINY INQUIRY PROJECT OUTLINE

**Review Topic: Tourism and Promoting Chorley**

**Objectives:**

**Desired Outcomes:**

**Terms of Reference:**

**Equality and diversity implications:**

**Risks:**

**Venue(s):**

**Timescale:**

**Start:**

**Finish:**

**Information Requirements and Sources:**

**Documents/evidence:** (what/why?)

**Witnesses:** (who, why?)

**Consultation/Research:** (what, why, who?)

**Site Visits:** (where, why, when?)

**Officer Support:**

Lead Officer:

Democratic &  
Member Services Officer:

**Likely Budget Requirements:**

Purpose

£

Total

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**Target Body<sup>1</sup> for Findings/Recommendations**

(Eg Executive Cabinet, Council, partner)

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<sup>1</sup> All project outcomes require the approval of Overview and Scrutiny Committee before progressing